

LASALLE/PUTNAM COUNTY EDUCATIONAL ALLIANCE FOR SPECIAL EDUCATION
1009 Boyce Memorial Drive Ottawa, IL 61350
PHONE/TDD: 815-433-6433 / FAX: 815-433-6164 / EMAIL: mchapman@lease-sped.org

Open Meeting Minutes

Date: February 7, 2017

Time: 9:09 a.m.

Location: L.E.A.S.E. Office Board Room

Type of meeting: Regular

Name of person taking the minutes: Mary Beth Snow

Name of person presiding: Mr. Cleve Threadgill

Members in attendance:

1. Mr. Brian DeBernardi
2. Mr. Ryan Linnig
3. Ms. Sandy Malahy
4. Mr. Ted Sanders
5. Mr. Matt Seaton
6. Mr. Cleve Threadgill
7. Mr. Steve Wrobleski

Members absent: none

Also present

1. Ms. Mary Jane Chapman, Director
2. Mr. Matt Winchester, Assistant Director

Reception of Guests and Visitors & Opportunity for Public Comment

There were none.

Approval of Items on Consent Agenda (Open and Closed Session Minutes from the Board meeting held on January 10, 2017; December 2016 Bank Reconciliation; Bills, Financial Statements and C.B.S. Activity Fund Report)

Summary of discussion: One additional bill list was shared with the Committee.

Motion made by: Mr. Linnig

Motion: To approve the open and closed session minutes from the board meeting held on January 10, 2017; December 2016 Bank Reconciliation; Bills, Financial Statements and C.B.S. Activity Fund Report.

Motion seconded by: Dr. Malahy

Roll Call: "Yeas" – Linnig, Malahy, DeBernardi, Sanders, Seaton, Threadgill, Wrobleski.
"Nays" – none.

Action: Passed

Remaining Agenda Items

Agenda item: Review for possible approval proposal for Circuit Breaker School fundraiser.

Summary of discussion: Ms. Chapman previously shared a proposal for a golf outing presented by the CBS fundraising committee. Tari Jansen, one of the members, has had some experience with

organizing successful golf outings. They are looking for Executive Committee approval for the fundraiser.

Motion made by: Mr. Seaton

Motion: to approve the proposal for a golf outing presented by the CBS fundraising committee.

Motion seconded by: Mr. Linnig

Roll Call: "Yeas" – all
"Nays" – none.

Action: Passed

Motion to Adjourn to Closed Meeting

Date: February 7, 2017

Time: 9:12 a.m.

Location: L.E.A.S.E. Office Board Room

A motion was made by Mr. Seaton

And seconded by Mr. DeBernardi

To adjourn to closed meeting to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Closed Meeting Roll Call: "Yeas" – Seaton, DeBernardi, Linnig, Malahy, Sanders, Threadgill and Wrobleski.
"Nays" – none.

Action: Passed

Time of adjournment of closed meeting and return to open meeting: 9:23 a.m.

Motion to Return to Open Meeting

A motion was made by Mr. Wrobleski

And seconded by Mr. Sanders

To return to open meeting

Roll Call: "Yeas" – Wrobleski, Sanders, DeBernardi, Linnig, Malahy, Sanders and Threadgill.
"Nays" – none.

Action: Passed

Agenda Item: Anticipated Action Items after Closed Session

Approve a resolution to hire staff.

Summary of discussion: As discussed in closed session.

Motion made by: Mr. Linnig

Motion: to adopt the following resolution:

WHEREAS A vacancy still exists for a vision teacher/ orientation and mobility specialist and . . .

WHEREAS a qualified applicant has now been found to provide part-time orientation and mobility services, therefore be it . . .

RESOLVED to employ Mary Elliott as a part-time orientation and mobility services, at a salary of \$27.61/hour for 10-15 hours each week.

Motion seconded by: Mr. Wrobleski

Roll call: "Yeas" – Linnig, Wrobleski, DeBernardi, Malahy, Sanders, Seaton and Threadgill.

"Nays" – none.

Action: Passed

Information Items

C.B.S. monthly report

Mr. Winchester shared Mrs. Bruner's report. Circuit Breaker currently has fifty-five students enrolled with six students on the waiting list. Teachers met the first day back from Winter Break to be trained on the new PE assessments they will be using this spring. They also worked on evidence completion for their summative evaluations regarding student growth. Sixteen students were celebrated for either academic or behavioral honor roll during the second quarter of school. A parent breakfast was held in their honor. All staff being evaluated presented their student growth data and were formally observed for the final time. Most have completed the entire evaluation process for the school year. School-wide benchmarking meetings were held and interventions added and dismissed appropriately. MAP data indicates an increase in skills, particularly in the area of Language Arts.

LEASE Finance Committee update

Ms. Chapman shared that the finance committee met in January with the main focus of the meeting on examining incentive funding. She shared the history of the funding and programs that have been funded. There was much discussion on how best to move forward, however, the committee seems to agree that incentive programs are an important service that we should continue to fund in some manner. She will bring a recommendation to the next meeting on February 17th for review and discussion.

Discuss information regarding employee contract renewal

Ms. Chapman previously shared current salary information requested by the Executive Committee in an email on January 18th. Salary information for administrators from our member districts has been compiled. Ms. Chapman asked for any input from the group. The Committee shared their thoughts on the current hiring table for administrative staff. Ms. Chapman will bring the current hiring tables for other categories of LEASE staff to the next meeting.

L.E.A.S.E./V.O.I.C.E./Legislative/I.S.B.E./Medicaid initiatives

Ms. Chapman has submitted all of the excess cost worksheets on behalf of districts. All of our member districts were able to meet excess cost thresholds easily with the changes in the worksheet, and all were approved by ISBE.

Coordinator Stephanie Atchley attended the Psychologist conference last Friday in hopes of enticing some school psychologists to apply for jobs in our area. She was able to find three intern candidates that have ties to the Illinois Valley and she is reaching out to districts to encourage them to take on an intern. This is the best way to bring psychologists to our area.

Non-Agenda Items from the Executive Committee/Director

There were none.

Approval of Motion to Adjourn

Motion to adjourn made by Mr. Linnig

Motion seconded by Mr. Sanders

Action: Passed

Time of adjournment: 10:02 a.m.

Post Meeting Action

Date minutes approved: March 7, 2017

Date minutes were available for public inspection: March 7, 2017

Date minutes were posted on Alliance website: March 7, 2017

LaSalle /Putnam County Educational Alliance for Special Education

Susan A. Bruner, Principal
Circuit Breaker School
2233 6th Street
Peru, Illinois 61354

Telephone 815-220-0740
Fax 815-220-0881

To: Mary Jane Chapman, Director

From: Susan Bruner, Principal

Re: End of Month Report/January

Date: January 31, 2017

Teachers met the first day back from Winter Break to be trained on the new PE assessments they will be using this spring. They also worked on evidence completion for their summative evaluations regarding student growth.

16 students were celebrated for either academic or behavioral honor roll during the second quarter of school. A parent breakfast was held in their honor.

All staff being evaluated presented their student growth data and were formally observed for the final time. Most have completed the entire evaluation process for the school year.

School-wide benchmarking meetings were held and interventions added and dismissed appropriately. MAP data indicates an increase in skills, particularly in the area of Language Arts.

CBS received a generous donation from Fairmount Minerals towards PBIS. This money will fund upcoming quarterly celebrations and school store purchases.

Circuit Breaker currently has six students on the waiting list.

CBS Monthly Statistic Report for January 2017

1. New students enrolled for the first time this month:
2. Total of all students who were on CBS rolls at anytime this month: **55**
3. Number of students on rolls at end of month: **55**
4. Number of boys on rolls at end of month: **46**
5. Number of girls on rolls at end of month: **9**
6. List all students who entered the CBS program this month:

<u>Student's Name</u>	<u>Sending District</u>	<u>Date Entered</u>
Boy	Serena Comm. Unit #2	1/3/17
Boy	Marseilles Elem. #150	1/3/17
Girl	Streator Elem. #44	1/4/17
Girl	Earlville Comm. Unit #9	1/12/17
Boy	Lostant Elem. #425	1/17/17
Girl	Ottawa H.S. #140	1/30/17

7. List students returned to sending, or other responsible district, for any reason this month:

<u>Student's Name</u>	<u>Sending District</u>	<u>Date Entered</u>
Boy	LP H.S. #120	1/10/17
Boy	Peru Elem. #124	1/20/17

8. List students staffed to residential or other alternative placement this month:

<u>Student's Name</u>	<u>Sending District</u>	<u>Date Dropped</u>
Girl	Streator Elem. #44	1/3/17
Boy	Seneca Elem. #170	1/11/17
Girl	Mendota Elem. #289	1/12/17
Boy	Ottawa H.S. #140	1/20/17

9. List students who have dropped and are not included in #7 or #8 above:

<u>Student's Name</u>	<u>Sending District</u>	<u>Date Dropped</u>
Girl	Ottawa H.S. #140	1/31/17

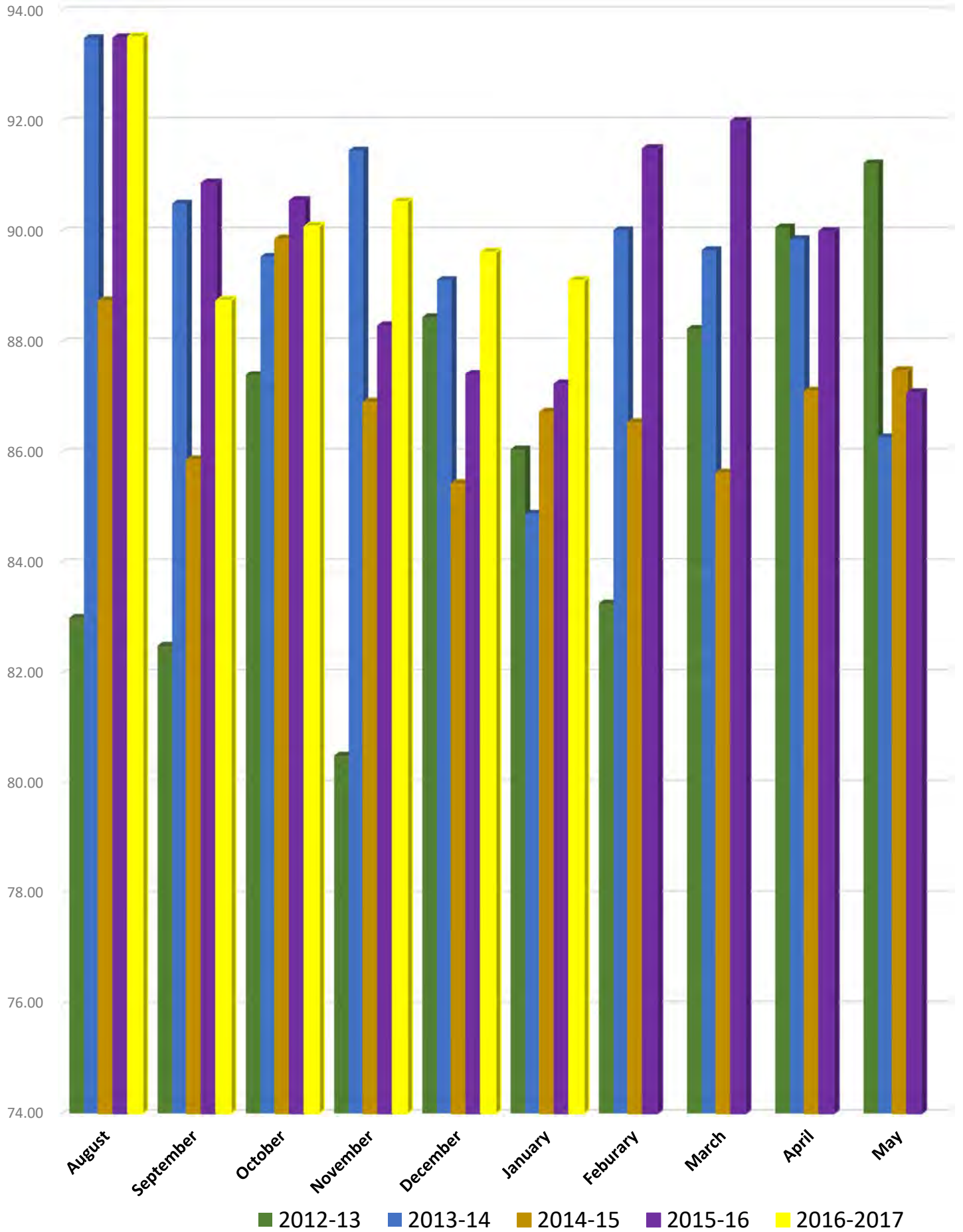
Attendance Summary:

Total Days Excused & Unexcused	Alternative Educational Placements	Total Days Absent	Total Days Present	Percent of Absenteeism
139	-	21	=	118 / 1084 = 10.89%

Circuit Breaker School			Absence Report				
		January		2017			
Number	District	Enrolled	Excused	Unexcused	Other	Total	Percent
1	1	20	5	0	0	5	25.00%
2	2	20	0	0	0	0	0.00%
3	2	20	1	3.5	0	4.5	22.50%
4	9	20	3	0	0	3	15.00%
5	9	20	0.5	1	0	1.5	7.50%
6	9	20	3	0	0	3	15.00%
7	9	13	1	0	0	1	7.69%
8	44	19	3	1	0	4	21.05%
9	44	20	4.5	0	3	4.5	22.50%
10	44	20	3.5	0	0	3.5	17.50%
11	44	20	0	0	0	0	0.00%
12	44	20	0	0	0	0	0.00%
13	44	20	0	0	0	0	0.00%
14	44	20	2	0	0	2	10.00%
15	44	20	2	1	0	3	15.00%
16	44	20	1	1	0	2	10.00%
17	44	20	0	2	0	2	10.00%
18	44	20	0	3	0	3	15.00%
19	82	20	0	0	0	0	0.00%
20	95	20	0	0	0	0	0.00%
21	120	20	0	1	0	1	5.00%
22	120	6	0	0	0	0	0.00%
23	120	20	0	0	0	0	0.00%
24	122	20	1	0	0	1	5.00%
25	122	20	3.5	0	0	3.5	17.50%
26	122	20	2.5	0	0	2.5	12.50%
27	122	20	0	0	0	0	0.00%
28	122	20	1	0	0	1	5.00%
29	122	20	2	0	0	2	10.00%
30	122	20	0	0	0	0	0.00%
31	122	20	0	0	0	0	0.00%
32	122	20	0	2	0	2	10.00%
33	124	13	0	0	0	0	0.00%
34	124	20	1	0	0	1	5.00%
35	124	20	0	0	0	0	0.00%
36	125	20	4	0	0	4	20.00%
37	140	20	0	1.5	0	1.5	7.50%
38	140	20	0	3.5	0	3.5	17.50%
39	140	2	0	2	0	2	100.00%
40	140	20	1	2.5	8	3.5	17.50%
41	141	20	1	0	0	1	5.00%
42	141	20	0.5	1	0	1.5	7.50%
43	150	20	4	0	0	4	20.00%
44	150	20	1	0	0	1	5.00%
45	150	20	2	0	0	2	10.00%

46	150	20	0.5	0	0	0.5	2.50%
47	170	20	0.5	0	7	0.5	2.50%
48	185	20	2	0	0	2	10.00%
49	280	20	3.5	1	0	4.5	22.50%
50	280	20	3	3	0	6	30.00%
51	289	20	2.5	0	3	2.5	12.50%
52	289	20	3	1	0	4	20.00%
53	289	20	1	0	0	1	5.00%
54	289	20	2.5	3	0	5.5	27.50%
55	425	20	3	1	0	4	20.00%
56	425	11	4	2	0	6	54.55%
57	425	20	1.5	0	0	1.5	7.50%
	Totals	1084	81	37	21	118	10.89%

CBS Attendance



Circuit Breaker School January 2017 Behavioral Report

Referrals by Problem Behavior

Major, Jan 1, 2017 - Jan 31, 2017

