

**LASALLE/PUTNAM COUNTY EDUCATIONAL ALLIANCE FOR SPECIAL EDUCATION**  
**1009 Boyce Memorial Drive Ottawa, IL 61350**  
**PHONE/TDD: 815-433-6433 / FAX: 815-433-6164 / EMAIL: mchapman@lease-sped.org**

PUBLIC HEARING ON L.E.A.S.E. 2017-2018 BUDGET.....Tuesday, June 6, 2017

9:00 a.m. L.E.A.S.E. Office, Ottawa, IL.

- I. Call the Public Hearing on the L.E.A.S.E. 2017-2018 Budget to Order (Executive Committee Chairperson, Mr. Cleve Threadgill);
- II. Seek Public Comment on the L.E.A.S.E. 2017-2018 Budget and answer any questions from the public;
- III. Adjourn the Public Hearing.

*"Exceptional Services for Exceptional Students"*

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EXECUTIVE COMMITTEE MEETING.....Tuesday, June 6, 2017.....9:05 a.m.  
L.E.A.S.E. Office, Ottawa, IL - Parking is available in front of the building and on both sides of  
Boyce Memorial Drive. Please use front entrance.

A G E N D A

- I. Call to Order and Roll Call
- II. Reception of Guests & Visitors and Opportunity for Public Comment
- III. Action Items
  1. Consent Agenda
    - a. Presentation and Approval of Open Session Minutes and Closed Session Minutes May 2, 2017;
    - b. Presentation and Approval of Bank Reconciliation April, 2017;
    - c. Presentation and Approval of Bills, Financial Report and Investment Report;
    - d. Presentation and Approval of Circuit Breaker School Activity Fund Report;
    - e. Approve destruction of closed session tape recorded minutes from November 3, 2015
  2. Approve the L.E.A.S.E. 2017-2018 budget;
  3. Authorize the payment of end of the fiscal year bills;
  4. Approve the 2017-2018 L.E.A.S.E. Alliance Council and Executive Committee meeting calendar;
  5. Approve the annually required resolution on establishing prevailing wage rates;
  6. Approve upon second reading the following policy updates: *Board Member Conflict of Interest (2:100); Financial Operations - Supplementation of State, Local and Other Federal Funds; Maintenance of Efforts; Use of Part B; Excess Cost; Permissive Use of Funds; Treatment of Charter Schools (4:20); Administrative Procedure – Grant funding procedures (4:20 AP1 - 4:20 AP5); Pandemic Preparedness (4:180); Religious Holidays (5:70); Court Duty (5:80); Ethics (5:120); Maintaining Student Discipline (5:230); Schedules and Employment Year (5:300); Teaching About Religion (6:70) and Health, Eye and Dental Exams (7:100).*;
  7. Review the IMRF audit and approve IMRF resolution/IMRF form 672 to include compensation paid under an IRS code section 125 Plan as IMRF earnings;
  8. Approve a request to move an incentive program from one building to another within the same district;
- IV. Closed Session Items
  1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Alliance or legal counsel for the Alliance, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Alliance to determine its validity.
  2. Possible review of unreleased closed session minutes.

V. Anticipated Action Items After Closed Session

1. Approve resolutions to hire staff;
2. Approve a request for FMLA leave;
3. Approve a resolution regarding written closed session minutes for public release;
4. Approve a contract for the Executive Director;

VI. Information Items

1. C.B.S. monthly report (Assistant Director Winchester);
2. Required annual summary report on compliance issues in the Cooperative (Assistant Director Winchester);
3. Review of Spring 2017 Professional Development Activities sponsored by L.E.A.S.E. and a preliminary look at the Fall 2017 Proposed Professional Development (Assistant Director Winchester);
4. Annual update on L.E.A.S.E. Wellness Policy (Assistant Director Winchester);
5. September 14, 2017 L.E.A.S.E. Alliance Council Meeting planning and discussion of the Alliance Council and Executive Committee vacancies to be filled at the meeting;
6. Report on updated/new procedures as follows: *Protecting the Privacy of Social Security Numbers 4:15AP; Federal Award Procurement Procedures 4:60 AP4; Internal Procedures for Procurement Transactions 4:60AP4E1; School Action Steps for Pandemic Influenza 4:180 AP1; Pandemic Influenza Surveillance & Reporting 4:180 AP2; Email Retention 5:130AP; Teaching About Religion 6:70AP.*
7. V.O.I.C.E./legislative, legal, Medicaid, I.S.B.E. and L.E.A.S.E. initiatives update;

VII. Non-Agenda Items from the Executive Committee/Director

VIII. Adjournment

Next scheduled meeting July 11, 2017.

*"Then followed that beautiful season... Summer....Filled was the air with a dreamy and magical light; and the landscape lay as if new created in all the freshness of childhood."*

*-- Henry Wadsworth Longfellow*

***"Exceptional Services for Exceptional Students"***