

**LASALLE/PUTNAM COUNTY EDUCATIONAL ALLIANCE FOR SPECIAL EDUCATION**  
**1009 Boyce Memorial Drive Ottawa, IL 61350**  
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**Open Meeting Minutes**

Date: August 9, 2016

Time: 9:00 a.m.

Location: L.E.A.S.E. Office Board Room

Type of meeting:  Regular

Name of person taking the minutes: Mary Beth Snow

Name of person presiding: Ms. Mary Jane Chapman

Members in attendance:

1. Mr. Brian DeBernardi
2. Dr. Sandra Malahy
3. Mr. Matt Seaton
4. Mr. Cleve Threadgill
5. Mr. Steve Wrobleski

Members absent: none

1. Mr. Ryan Linnig
2. Mr. Ted Sanders

Also present

1. Ms. Mary Jane Chapman, Director

**Reception of Guests and Visitors & Opportunity for Public Comment**

**Agenda item: Approval of Items on Consent Agenda (Open and Closed Session Minutes from the Board meeting held on July 7, 2016, June 2016 Bank Reconciliation; Bills and Financial Reports), CBS student activity fund report and the destruction of closed session tape recorded minutes from February 3, 2015.**

Summary of discussion: Ms. Chapman shared an additional bill list.

Motion made by: Mr. Seaton

Motion:  To approve the open and closed session minutes from the board meeting held on July 7, 2016, to approve the June, 2016 bank reconciliation, the bills, the financial reports, the CBS student activity fund report and the destruction of closed session tape recorded minutes from February 3, 2015.

Motion seconded by: Mr. Wrobleski

Roll Call: "Yeas" – Seaton, Wrobleski, DeBernardi, Malahy and Threadgill

"Nays" – none.

Action:  Passed

**Agenda item: Approve the date for the 2016-2017 budget amendment hearing and review the draft of the 2016-2017 budget amendment.**

Summary of discussion: This budget amendment is necessary because of the significant changes in billing instituted by FY17. By changing the billing, the budget increased significantly so Ms. Chapman felt that we needed to do a formal amendment. The budget now includes the increased IDEA funds that will be distributed to districts. It also includes the correct insurance premiums, which are \$86,000 less in expenditures than the previous budget.

Motion made by: Mr. Seaton

Motion:  To approve Tuesday, September 6, 2016 as the date of the formal public amended budget hearing.

Motion seconded by: Mr. Wroblewski

Voice Vote: "Yeas" – all

"Nays" – none.

Action:  Passed

### **Agenda item: Approval the 10 year Life/Safety Survey for Circuit Breaker School**

Summary of discussion: Ms. Chapman received the final Life/Safety survey from the architect. There are no changes from what was shared in June, but the board needs to officially approve the survey. After that, each member school district will have to have their board approve the survey. She will have to investigate further, but thinks it will show up in each districts Life/Safety section in IWAS and each district will need to enter the date the board approved the survey. Once you have approved it, she can add member districts and see what that will look like.

Motion made by: Mr. Seaton

Motion:  To approve the

Motion seconded by: Dr. Malahy

Voice Vote: "Yeas" – all

"Nays" – none.

Action:  Passed

### **Motion to Adjourn to Closed Meeting**

Date: August 9, 2016

Time: 9:15 a.m.

Location: L.E.A.S.E. Office Board Room

Motion was made by: Mr. Seaton

And seconded by Dr. Malahy

To adjourn to closed meeting to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Alliance or legal counsel for the Alliance, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Alliance to determine its validity and

Closed Meeting Roll Call: "Yeas" – Seaton, Malahy, DeBernardi, Threadgill and Wroblewski  
"Nays" – none.

Action:  Passed

Time of adjournment of closed meeting and return to open meeting: 9:21 a.m.

### **Motion to Return to Open Meeting**

A motion was made by Mr. Wroblewski

And seconded by Mr. Threadgill

To return to open meeting

Roll Call: "Yeas" – Wroblewski, Threadgill, DeBernardi, Malahy and Seaton

"Nays" – none.

Action:  Passed

### **Anticipated Action Items After Closed Session**

## **Approve resolutions to hire staff**

Summary of discussion: As discussed in Closed Session

Motion made by: Mr. Wrobleski

Motion:  to adopt the following resolutions

WHEREAS a vacancy exists for a signing paraprofessional and . . .

WHEREAS a suitable and fully qualified applicant has now been found for this position, therefore be it . . .

RESOLVED to employ Allison Roetker for the 2016-17 school year for the hourly rate of \$15.50 to serve Streator H.S.

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WHEREAS a vacancy exists for a part-time Speech/Language Pathologist and . . .

WHEREAS a suitable and fully qualified applicant has now been found for this position, therefore be it . . .

RESOLVED to employ Ron Dean for the 2016-17 school year at \$66.88/hour to serve Streator Elementary.

Motion seconded by: Mr. Seaton

Voice Vote: “Yeas” – all  
“Nays” – none.

Action:  Passed

## **Information Items**

### **Feedback on LEASE usage survey**

Ms. Chapman shared a quick overview of the information received from the survey responses. She will share this information tomorrow at the strategic planning meeting. Eighteen districts responded.

### **Update on recent V.O.I.C.E. / legislative, legal, Medicaid, I.S.B.E. and L.E.A.S.E. initiatives**

Coordinators have been back since last Wednesday. We are currently working very hard to deal with all of the changes in PowerIEP. We have been updating guidance and training documents and working out some of the kinks.

ISBE has updated the deviation forms and coordinators will be working with your staff to determine if any deviation requests are needed.

We are finalizing the grant application and hope to have that submitted this week.

### **Non-Agenda Items from the Executive Committee/Director**

There were none.

### **Approval of Motion to Adjourn**

Motion to adjourn made by Mr. Wrobleski

Motion seconded by Mr. Seaton

A voice vote indicated all ayes.

Action:  Passed

Time of adjournment: 9:30 a.m.

## **Post Meeting Action**

Date minutes approved: September 6, 2016

Date minutes were available for public inspection: September 6, 2016

Date minutes were posted on Alliance website: September 6, 2016