

LASALLE/PUTNAM COUNTY EDUCATIONAL ALLIANCE FOR SPECIAL EDUCATION
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Open Meeting Minutes

Date: August 6, 2019

Time: 9:06 a.m.

Location: L.E.A.S.E. Office Board Room

Type of meeting: Regular

Name of person taking the minutes: Colleen Stefan

Name of person presiding: Mr. Brian DeBernardi

Members in attendance:

1. Mr. Carl Carlson
2. Mr. Brian DeBernardi
3. Dr. Jodi Moore
4. Mr. Michael Pillion
5. Mr. Ted Sanders
6. Dr. Kristen School

Members absent: Dr. Matt Seaton

Also present

1. Ms. Mary Jane Chapman, Director

Reception of Guests and Visitors & Opportunity for Public Comment

There are none.

Agenda item: Approval of Items on Consent Agenda (Open and Closed Session Minutes from the Board meeting held on June 4, 2019, the May 2019 and June 2019 Bank Reconciliations; Bills and Financial Reports and the destruction of the January 9, 2018 tape recorded minutes.)

Summary of discussion: Ms. Chapman shared an additional bill list.

Motion made by: Mr. Pillion

Motion: To approve the open and closed session minutes from the board meeting held on June 4, 2019, to approve the May 2019 and June 2019 bank reconciliation, the bills, the financial reports and the destruction of the January 9, 2019 tape recorded minutes.

Motion seconded by: Dr. Moore

Roll Call: "Yeas" – Pillion, Moore, Carlson, DeBernardi, Sanders and School

"Nays" – none.

Action: Passed

Agenda item: Approve a change from September 25, 2019 TO September 12, 2019 for the Alliance Council Meeting.

Summary of Discussion: Ms. Chapman explained that the meeting needs to be changed due to the IASA Conference and that the board will need to vote on the approval of the date change. Starved Rock Conference Center is the venue selected and will be able to accommodate us on Sept. 12th.

Motion made by: Mr. Carlson

Motion: to accept the date of September 12, 2019, for the Alliance Council meeting.

Motion seconded by: Dr. School

Voice Vote: "Yeas" – all

"Nays" – none.

Actions: Passed

Agenda item: Administration Salaries and Benefits on L.E.A.S.E. website

Summary of discussion: Ms. Chapman explained that posting the salary and benefit information on the L.E.A.S.E. website is an annual requirement. Board members were given the information in their board packets.

Motion made by: Dr. School

Motion: to post the administration salaries and benefits on the L.E.A.S.E. website as required annually.

Motion seconded by: Dr. Moore

Roll Call: "Yeas" – School, Moore, DeBernardi, Sanders, Pillion and Carlson

"Nays" – none.

Actions: Passed

Agenda item: Executive Board Candidate to replace outgoing members

Summary of discussion: Ms. Chapman reminded the board that Dr. Matt Seaton and Mr. Ted Sanders will be completing their terms this fall. Mr. Chuck Schneider and Ms. Kristi Eager have agreed to serve. Ms. Chapman explained that a motion must be made and approved by the executive committee to present Mr. Schneider and Ms. Eager as the slate of new board members to the Alliance Council for final election.

Motion made by: Mr. Sanders

Motion: to present Mr. Chuck Schneider and Ms. Kristi Eager to the Alliance Council for election as replacement board members for Mr. Ted Sanders and Dr. Matt Seaton.

Motion seconded by: Mr. Pillion

Roll Call: "Yeas" – Sanders, Pillion, School, Carlson, Moore and DeBernardi

"Nays" – none.

Actions: Passed

Agenda item: Accept resignation of staff

Summary of discussion: Ms. Chapman informed the board that she received the resignation from Kylie Caputo, who is a CBS Aide. The effective date of her resignation was July 1, 2019.

Motion made by: Dr. School

Motion: to accept the resignation of Kylie Caputo.

Motion seconded by: Mr. Carlson

Roll Call: "Yeas" – School, Carlson, DeBernardi, Moore, Pillion and Sanders

"Nays" – none.

Actions: Passed

Motion to Adjourn to Closed Meeting

Date: August 6, 2019

Time: 9:12 a.m.

Location: L.E.A.S.E. Office Board Room

Motion made by: Mr. Pillion

And seconded by Dr. School

To adjourn to closed meeting to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Alliance or legal counsel for the Alliance, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Alliance to determine its validity.

Voice vote: "Yeas" – all
"Nays" – none.

Actions: Passed

Time of adjournment of closed meeting and return to open meeting: 9:20 a.m.

Motion to Return to Open Meeting

Motion made by Mr. Pillion

Motion: To return to Open Meeting

And seconded by Mr. Sanders

Voice vote "Yeas" – all
"Nays" – none.

Action: Passed

Anticipated Action Items After Closed Session

Approve Executive Director's Contract

Summary of discussion: As discussed in Closed Session

Motion made by: Mr. Carlson

Motion: to approve the July 1, 2019 to September 30, 2021 contract for Ms. Mary Jane Chapman

Seconded by: Mr. Sanders

Roll Call: "Yeas" - Carlson, Sanders, DeBernardi, Moore, Pillion and School
"Nays" – none.

Approve the CBS Principal's Contract and Principal Goals

Summary of discussion: As discussed in Closed Session.

Motion made by: Mr. Pillion

Motion: to approve the July 1, 2019 to June 30, 2022 contract for Ms. Jayme Salazar

Seconded by: Dr. School

Roll Call: "Yeas" – Pillion, School, DeBernardi, Moore, Pillion and School
"Nays" – none.

Approve resolutions to hire staff

Summary of discussion: As discussed in Closed Session

Motion made by: Mr. Sanders

Motion: to adopt the following resolutions

WHEREAS a vacancy exist for a full time C.B.S. Paraprofessional and . . .

WHEREAS a current part-time employee is a suitable and fully qualified applicant for this position, therefore be it...

RESOLVED to reassign Connie Donelson to a full-time paraprofessional position at Circuit Breaker School for the 2019-20 school year.

WHEREAS a vacancy exists for a C.B.S. Teacher and . . .

WHEREAS a suitable and fully qualified applicant has now been found for this position, therefore be it ...

RESOLVED to employ Aaron McNabb for the 2019-20 school year at step C-8 (\$51,058) on the hiring table as a C.B.S. Teacher.

Motion seconded by: Mr. Carlson

Roll Call: "Yeas" – Sanders, Carlson, DeBernardi, Moore, Pillion and School.

"Nays" – none.

Action: Passed

Information Items

Legislative Updates

Ms. Chapman updated the board members regarding the required use of IDEA funds for coordinated early intervening services if a district is sighted for disproportionality. Previously, there were no districts within our co-op that had any problems or issues with disproportionality. Federal rules have changed which affects the way disproportionality is calculated which ISBE has indicated will increase the number of districts being sighted for disproportionality. ISBE will notify districts of their status.

Ms. Chapman also shared information regarding HB 3586 that if passed could impact districts. The bill includes language that would require districts to send all documents and data that would be part of the IEP decision making process home to parents before an IEP meeting. Also, the districts must keep service logs for all related services and present them at IEP meetings.

FY20 Staffing for LEASE and CBS

Ms. Chapman told the board that all positions at both the central office and CBS are filled. Most LEASE staff are back this past Monday. Pre-school staff is already out in the districts screening children and CBS staff reports back next week.

Approval of Motion to Adjourn

Motion to adjourn made by Dr. School

Motion seconded by Dr. Moore

A voice vote indicated all ayes.

Action: Passed

Time of adjournment: 9:31 a.m.

Post Meeting Action

Date minutes approved: Sept. 3, 2019

Date minutes were available for public inspection: Sept. 3, 2019

Date minutes were posted on Alliance website: Sept. 3, 2019