

LASALLE/PUTNAM COUNTY EDUCATIONAL ALLIANCE FOR SPECIAL EDUCATION
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Open Meeting Minutes

Date: August 4, 2020

Time: 9:04 a.m.

Location: L.E.A.S.E. Office Board Room

Type of meeting: Regular

Name of person taking the minutes: Colleen Stefan

Name of person presiding: Mr. Brian DeBernardi

Members in attendance:

1. Mr. Carl Carlson
2. Mr. Brian DeBernardi
3. Mrs. Kristi Eager
4. Mr. Michael Pillion
5. Mr. Chuck Schneider (entered at 9:09 a.m.)
6. Dr. Kristen School

Members absent: Dr. Jodi Moore

Also present

1. Ms. Mary Jane Chapman, Director

Reception of Guests and Visitors & Opportunity for Public Comment

There are none.

Agenda item: Approval of Items on Consent Agenda (Open and Closed Session Minutes from the Board meeting held on June 2, 2020, the May 2020 and June 2020 Bank Reconciliations; Bills and Financial Reports and the destruction of the January 8, 2019 tape recorded minutes.)

Summary of discussion: Ms. Chapman shared an additional bill list.

Motion made by: Mrs. Eager

Motion: To approve the open and closed session minutes from the board meeting held on June 2, 2020, to approve the May 2020 and June 2020 bank reconciliation, the bills, the financial reports and the destruction of the January 8, 2019 tape recorded minutes.

Motion seconded by: Mr. DeBernardi

Roll Call: "Yeas" – Eager, DeBernardi, Carlson, Pillion, School

"Nays" – none.

Action: Passed

Agenda item: Approve a change for the currently scheduled November 3rd Executive Committee meeting

Summary of Discussion: Ms. Chapman explained that the meeting scheduled for November 3, 2020, needs to be changed because the schools are required to be closed this year for Election Day. The meeting is scheduled to be held at Circuit Breaker School. The board decided that November 4th will be the new date of the meeting.

Motion made by: Dr. School

Motion: To switch the November 3, 2020, meeting to November 4, 2020. The meeting will still be held at Circuit Breaker School.

Motion seconded by: Mr. Schneider

Roll Call: "Yeas" – School, Schneider, Carlson, DeBernardi, Eager and Pillion

"Nays" – none.

Actions: Passed

Agenda item: Administration Salaries and Benefits on L.E.A.S.E. website

Summary of discussion: Ms. Chapman explained that posting the salary and benefit information on the L.E.A.S.E. website is an annual requirement. Board members were given the information in their board packets.

Motion made by: Mr. Pillion

Motion: to post the administration salaries and benefits on the L.E.A.S.E. website as required annually.

Motion seconded by: Mrs. Eager

Roll Call: "Yeas" – Pillion, Eager, Carlson, DeBernardi, Schneider and School

"Nays" – none.

Actions: Passed

Agenda item: Approve Executive Board Candidate to replace outgoing member and present to the Alliance Council

Summary of discussion: Ms. Chapman reminded the board that Mr. Brian DeBernardi will be completing his term this fall. Dr. Mike Cushing has agreed to serve. Ms. Chapman explained that a motion must be made and approved by the executive committee to present Dr. Cushing as a new board member to the Alliance Council for final election.

Motion made by: Mr. Schneider

Motion: to present Dr. Mike Cushing to the Alliance Council for election as replacement board member for Mr. Brian DeBernardi.

Motion seconded by: Mr. Pillion

Roll Call: "Yeas" – Schneider, Pillion, Carlson, DeBernardi, Eager and School

"Nays" – none.

Actions: Passed

Agenda item: Approve Circuit Breaker School Return to Learn Plan

Summary of discussion: Ms. Chapman informed the board that the Circuit Breaker School is planning for all students to be in session from 8:30-11:30 a.m., with remote learning in the afternoon. Ms. Chapman further explained to the board that full remote learning is an option for parents.

Motion made by: Mrs. Eager

Motion: to accept the Circuit Breaker School Return to Learn plan as presented, with students in session at the school from 8:30–11:30 a.m. and remote learning in the afternoon.

Motion seconded by: Dr. School

Roll Call: “Yeas” – Eager, School, Carlson, DeBernardi, Pillion and Schneider
“Nays”– none.
Actions: Passed

Agenda item: Approve resolution awarding winning bid for CBS Peru building masonry project

Summary of discussion: Two bids were received for the project, with the lowest bid received from Otto Baum Company Inc. for \$97,685. Ms. Chapman informed the board that the recommended bid came in within our expected budget. Ms. Chapman recommended that the board include a 10% contingency in the case of unforeseen work that needs to be done as part of the project. Ms. Chapman told the board that we have already received the \$50,000 maintenance grant fund, and that work can begin on the project upon board approval.

Motion made by: Dr. School

Motion: to approve as presented the resolution accepting the bid from Otto Baum Company Inc. for the masonry project at Circuit Breaker School. The bid for the project is \$97,685.

Motion seconded by: Mr. Schneider

Roll Call: “Yeas” – School, Schneider, Carlson, DeBernardi, Eager and Pillion
“Nays”– none.

Actions: Passed

Agenda item: Approve an Intergovernmental Agreement with PASEC

Summary of discussion: Ms. Chapman reminded the board that this is an annual agreement for some vision services that the cooperative is unable to provide.

Motion made by: Mr. Pillion

Motion: to approve the Intergovernmental agreement with PASEC

Motion seconded by: Dr. School

Roll Call: “Yeas” –Pillion, School, Carlson, DeBernardi, Eager and Schneider.
“Nays”– none.

Actions: Passed

Agenda item: Approve a full time substitute position for Circuit Breaker School

Summary of discussion: Ms. Chapman explained to the board that in the past, we had a full time substitute and that due to the lack of available substitutes, there is a great need to add that position again as it is harder to get substitutes at the school.

Motion made by: Mr. DeBernardi

Motion: to approve a full time substitute position for Circuit Breaker School

Motion seconded by: Mrs. Eager

Roll Call: “Yeas” –DeBernardi, Eager, Carlson, Pillion, Schneider and School
“Nays”– none.

Actions: Passed

Motion to Adjourn to Closed Meeting

Date: August 4, 2020
Time: 9:16 a.m.
Location: L.E.A.S.E. Office Board Room

Motion made by: Mr. Schneider
And seconded by Mr. Pillion
To adjourn to closed meeting to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Alliance or legal counsel for the Alliance, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Alliance to determine its validity.

Voice vote: "Yeas" – all
"Nays" – none.

Actions: Passed

Time of adjournment of closed meeting and return to open meeting: 9:30 a.m.

Motion to Return to Open Meeting

Motion made by: Mr. Schneider

Motion: To return to Open Meeting

And seconded by: Dr. School

Roll Call "Yeas" – Schneider, School, Carlson, DeBernardi, Eager and School

"Nays" – none.

Action: Passed

Anticipated Action Items After Closed Session

None

Information Items

Summary of Professional Development Activities for the 2019-20 school year

Ms. Chapman shared a report showing attendance figures from all our professional development workshops and seminars that were held in FY20. All districts had staff that attended at least one activity. In discussing professional development for the 20-21 school year, Ms. Chapman explained that the refresher CPI courses will still be available, however the initial CPI trainings are not currently possible due to the inability to safely social distance. Ms. Chapman told the board that coordinators are planning virtual professional development activities for the start of this school year.

First Reading of updated/new policies

Ms. Chapman presented the following updated/new policies for first reading. They include: 2:220 *Governing Bodies Meeting Procedure*; 4:180 *Pandemic Preparedness*; 7:190 *Student Discipline*; and 7:345 *Use of Educational Technologies; Student Data Privacy and Security*.

FOIA request

As required by law, Ms. Chapman shared a FOIA request that was received from Steven Duplain. A copy of the request, with Ms. Chapman's reply, was included in the board packets

V.O.I.C.E./legislative, legal, Medicaid, I.S.B.E. and L.E.A.S.E. initiatives updates

Due to the continued need to social distance, Ms. Chapman suggested the September 2020 Alliance Meeting be held as a Zoom meeting. Ms. Chapman was concerned that the L.E.A.S.E. facility wasn't large enough to follow safety protocols due to the pandemic. The board members agreed with Ms. Chapman and the Alliance Council meeting will be held as a Zoom meeting.

The board had a general discussion regarding staff that travel out of state, staff that are required to quarantine, and work at home plans as a result of the pandemic.

Approval of Motion to Adjourn

Motion to adjourn made by Dr. School

Motion seconded by Mr. Pillion

A voice vote indicated all ayes.

Action: Passed

Time of adjournment: 9:45 a.m.

Post Meeting Action

Date minutes approved: Sept. 1, 2020

Date minutes were available for public inspection: Sept. 1, 2020

Date minutes were posted on Alliance website: Sept. 1, 2020