

I.

LASALLE/PUTNAM COUNTY EDUCATIONAL ALLIANCE FOR SPECIAL EDUCATION

1009 Boyce Memorial Drive Ottawa, IL 61350

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EXECUTIVE COMMITTEE MEETING

Tuesday, October 6, 20209:00 a.m.....L.E.A.S.E. Office, Ottawa, IL

Parking is available in front of the building and on both sides of Boyce Memorial Drive. Please use front entrance.

A G E N D A

- I. Call to Order, Roll Call and Welcome New Member (Mary Jane Chapman, Chairperson, Pro-tem) (Remind members to complete Emergency Contact Sheet and Sexual Harassment Acknowledgement)
- II. Reception of Guests & Visitors & Opportunity for Public Comment (Mary Jane Chapman, Chairperson, Pro-tem)
- III. Action Items
 1. Approve the selection of the Chairperson and Vice Chairperson of the L.E.A.S.E. Executive Committee for the upcoming Board term (Upon election of the Chairperson and Vice Chairperson, the Chairperson will conduct all remaining Board business.);
 2. Consent Agenda
 - a. Presentation and Approval of Open Session Minutes from September 1, 2020;
 - b. Presentation of Approval of Bank Reconciliations for August 2020;
 - c. Presentation and Approval of Bills and Financial Report;
 - d. Approve the destruction of the March 5, 2019 tape recorded closed session minutes.
 3. Select and approve appointments to the L.E.A.S.E. Ethics Commission, and appoint the L.E.A.S.E. Ethics Advisor as recommended by our L.E.A.S.E. legal counsel and the Illinois Attorney General (The Illinois "State Officials and Employee Ethics Act");
 4. Approve the L.E.A.S.E. 2019-2020 audit for required distribution;
 5. Review for possible approval a proposal for future auditing services;
 6. Approve upon second reading updated/new policies: 2:260 *Uniform Grievance Procedure*; 2:265 *Title IX Sexual Harassment Grievance*; 5:10 *Equal Employment Opportunity and Minority Recruitment*; 5:20 *Workplace Harassment Prohibited*; 5:100 *Staff Development Program*; 7:10 *Equal Educational Opportunities*; 7:20 *Harassment of Students Prohibited*; 7:180 *Preventing Bullying, Intimidation and Harassment* and 7:185 *Teen Dating Violence Prohibited*;
 7. Approve a contract renewal with Pitney Bowes for our postage meter;
 8. Authorize the Director to initiate our annual L.E.A.S.E. Needs Assessment with all local districts to determine the need for new programs and services for possible priority funding for the 2021-2022 school year;
- IV. Closed Session Items
 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Alliance or legal counsel for the Alliance, including hearing testimony on a complaint lodged against an employee or against legal counsel for the Alliance to determine its validity.
- V. Information/Discussion Items
 1. C.B.S. monthly report;
 2. Review the previously approved Executive Committee calendar for the 2020-2021 school year;
 3. Report on Circuit Breaker School Annual School Safety Review;
 4. Report on Annual Health, Life-Safety Inspection of Circuit Breaker School Building;
 5. Review on updated procedures: 2:260-AP1 Guidelines for Investigating Complaints and Allegations of Misconduct; 2:260-AP2 Nondiscrimination Coordinator and Complaint Manager; 2:265 AP1 Title IX Sexual Harassment Response (NEW); 2:265 AP2 Formal Title IX Sexual Harassment Complaint Grievance Process (NEW); 2-265 E Title IX Sexual Harassment Glossary of Terms (NEW); 7:10 AP1

Accommodating Transgender Students or Gender Non-Conforming Students and 7:20 AP Harassment of Students Prohibited;

6. Discuss the Director interview process;
7. L.E.A.S.E./Federal/State/Local/Legal/V.O.I.C.E./Legislative/Medicaid initiatives (verbal report);

VI. Non-Agenda Items from the Executive Committee/Director

VI. Adjournment

Next Meeting: - Wednesday, November 4, 2020.

"Exceptional Services for Exceptional Students"