

**LASALLE/PUTNAM COUNTY EDUCATIONAL ALLIANCE FOR SPECIAL EDUCATION**  
**1009 Boyce Memorial Drive Ottawa, IL 61350**  
**PHONE/TDD: 815-433-6433 / FAX: 815-433-6164 / EMAIL: kfox@lease-sped.org**

**Special Board Meeting Minutes**

Date: February 24, 2023

Time: 3:03 p.m.

Location: L.E.A.S.E. Office Board Room

Type of meeting:  Special meeting

Name of person taking the minutes: Colleen Stefan

Name of person presiding: Mrs. Kristi Eager

Members in attendance:

1. Mr. Jamie Craven
2. Dr. Mike Cushing
3. Mrs. Kristi Eager
4. Mr. Ryan Linnig

Members absent: Mrs. Lisa Gifford, Dr. Dan Stecken and Dr. Clayton Theisinger

Also present

1. Mrs. Kathy Fox, Executive Director

**Agenda Item**

**Agenda item: approve the signing of the Letter of Intent with Veregy for C.B.S. HVAC renovation project**

Mrs. Fox explained to the board that the purpose of today's meeting was to vote on the recommendation to sign the Letter of Intent for Veregy for the Circuit Breaker School HVAC renovation project at a cost of \$1.55-1.65 million. Although this item was discussed at the meeting held on February 7<sup>th</sup>, Mrs. Fox told the board that the agenda item was listed as an informational item and not an action item. This board meeting was to address that and to provide further information on the procurement methods of Veregy and TIPS.

Mrs. Fox shared information from the LEASE attorney explaining the procurement methods used by Veregy are legal in the state of Illinois. In a memo drafted by the LEASE attorney all laws supporting this were explained. The board continued to support moving forward with this project.

Motion made by: Mr. Jamie Craven

Motion:  to approve the request to sign the Letter of Intent with Veregy for the C.B.S. HVAC renovation project as presented.

Motion seconded by: Mr. Pillion

Roll Call: "Yeas" – Cushing, Pillion and Eager  
"Nays" – none.

Action:  Passed

**Approval of Motion to Adjourn**

Motion to adjourn made by Mrs. Eager

Motion seconded by Mr. Linnig

Voice Vote: “Yeas” – all

“Nays” – none.

Action:  Passed

Time of adjournment: 3:14 p.m.

**Post Meeting Action**

Date minutes approved: March 7, 2023

Date minutes were available for public inspection: March 7, 2023

Date minutes were posted on Alliance website: March 7, 2023