

LASALLE/PUTNAM COUNTY EDUCATIONAL ALLIANCE FOR SPECIAL EDUCATION

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Date: June 1, 2021

Time: 9:02 a.m.

Location: L.E.A.S.E. Office Board Room

Type of meeting: Public Hearing on the L.E.A.S.E. 2021-2022 Budget

Name of person taking the minutes: Colleen Stefan

Name of person presiding: Mr. Carl Carlson

Members in attendance:

1. Mr. Carl Carlson
2. Dr. Mike Cushing
3. Mrs. Kristi Eager
4. Mr. Michael Pillion
5. Dr. Kristen School

Members absent: Dr. Jodi Moore and Mr. Chuck Schneider

Also present

1. Ms. Mary Jane Chapman, Director

Visitors:

There were no visitors in attendance

Summary of discussion:

Ms. Chapman shared the summary with the board and informed the board members that the change from last month is due to the inclusion of our upcoming insurance costs this year.

Motion made by: Mr. Pillion

Motion: to close the public hearing

Motion seconded by: Dr. Cushing

Roll Call: "Yeas" – Pillion, Cushing, Carlson, Eager and School
"Nays" – none.

Action: Passed

The public hearing was closed as 9:05 a.m.

Open Meeting Minutes

Date: June 1, 2021

Time: 9:04 a.m.

Location: L.E.A.S.E. Office Board Room

Type of meeting: Regular

Name of person taking the minutes: Colleen Stefan

Name of person presiding: Mr. Carl Carlson

Members in attendance:

1. Mr. Carl Carlson
2. Dr. Mike Cushing

3. Mrs. Kristi Eager
4. Dr. Jodi Moore (enters meeting at 9:10 a.m.)
5. Mr. Michael Pillion
6. Dr. Kristen School

Members absent: Mr. Chuck Schneider

Also present

1. Ms. Mary Jane Chapman, Director

Reception of Guests and Visitors & Opportunity for Public Comment

None

Informational/Discussion Items

Jayme Salazar Year End Report to the Executive Committee

Ms. Salazar gave her Circuit Breaker School year-end report to the board. Board members received the information in their board packets. The board was told that there were three C.B.S. students that graduated from 8th grade. There was one early December graduate. Ms. Salazar also reported that there were 94 total office discipline referrals, which is down from last year. There were 21 major classroom disruption referrals. There were also some tech violations, which mostly occurred when the students were in remote learning.

Ms. Salazar anticipates 50 students at C.B.S. this fall. Eight of these students are referrals. A higher influx of referrals is expected by October of 2021.

Ms. Salazar explained to the board that the teachers were able to communicate well with the students while remote learning and praised the teachers and staff for adapting so well to all the obstacles this past year presented.

Finally, Ms. Salazar discussed the wellness plan for the 2020-21 school year. Ms. Salazar shared that some of the practices were removed due to COVID. One area Ms. Salazar discussed was assessment results regarding physical education classes. The school has not provided enough minutes of P.E. and there is no certified P.E. teacher on staff. Ms. Salazar explained that C.B.S. shares gymnasium time with the Safe School and the gym time allowed for C.B.S. students amounts to 2 ½ hours per day. One positive result were the high SEL scores, which is expected because of the focus on SEL at Circuit Breaker. Ms. Salazar summed up her report by telling the board that other scores in the other areas were consistent with previous years.

Dr. Moore enters meeting at 9:10 a.m.

Approval of Items on Consent Agenda (Open and Closed Session Minutes from the Board meeting held on May 3, 2021, April 2021 Bank Reconciliation and Bills and Financial Report.)

Summary of discussion: There was no additional bill list this month.

Motion made by: Mrs. Eager

Motion: To approve the open and closed session minutes from the board meeting held on May 3, 2021, to approve the April, 2021 bank reconciliation and the bills and the financial report.

Motion seconded by: Dr. School

Roll Call: “Yeas” – Eager, School, Carlson, Cushing, Pillion and Moore
“Nays” – none.

Action: Passed

Remaining Agenda Items

Agenda item: Approve the L.E.A.S.E. 2021-2022 budget

Summary of discussion: The public hearing was held earlier. Ms. Chapman noted that the FY22 budget form is not available yet, so the budget is currently on the FY21 form. The FY22 budget will be sent out for signatures when it is available.

Motion made by: Dr. Moore

Motion: to approve the L.E.A.S.E. 2021-2022 budget as presented at the public hearing meeting.

Motion seconded by: Dr. School

Roll Call: "Yeas" – Moore, School, Carlson, Cushing, Eager and Pillion
"Nays" – none.

Action: Passed

Agenda item: Summer meeting and payment of summer bills

Summary of discussion: Ms. Chapman made the recommendation to cancel the July 2021 board meeting as allowed by policy. The board meeting in August would be needed, as there could be the need to hire staff, thus requiring board approval. Ms. Chapman further explained that in order to close the school year and get summer bills paid, the Executive Committee typically authorizes her to make summer bill payments. The bills for the months of June and July would be paid once given the authorization to do so.

Motion made by: Dr. School

Motion: to cancel the July board meeting and have the scheduled August 3rd meeting

Motion seconded by: Mrs. Eager

Roll call: "Yeas" – School, Eager, Carlson, Cushing, Moore and Pillion
"Nays" – none.

Action: Passed

Motion made by: Dr. School

Motion: to authorize payment of June and July bills.

Motion seconded by: Dr. Moore

Roll call: "Yeas" – School, Moore, Carlson, Cushing, Eager and Pillion
"Nays" – none.

Action: Passed

Agenda item: Approve the 2021-2022 Agreement with Wallace Elementary to purchase part-time HI Supervision services

Summary of discussion: Ms. Chapman told the board that a modified L.E.A.S.E. umbrella agreement is included in the board packets. This person will work 30% under this agreement. Wallace School will be the Administrative Agent.

Motion made by: Mr. Cushing

Motion: to approve the 2021-2022 agreement with Wallace Elementary to purchase part-time HI Supervision services

Motion seconded by: Dr. School

Roll Call: "Yeas" – Cushing, School, Carlson, Eager, Moore and Pillion

"Nays" – none.

Action: Passed

Agenda item: Approve the addition of a School Psychologist position for the 2021-22 school year to serve Ottawa High School

Summary of Discussion: Ms. Chapman explained that this position will be funded 100% by Ottawa High School Dist. #140.

Motion made by: Mr. Pillion

Motion: to approve the hiring of a school psychologist position for the 2021-2022 school year to serve Ottawa High.

Motion seconded by: Dr. School

Roll Call: "Yeas" – Pillion, School, Carlson, Cushing, Eager and Moore

"Nays" – none.

Action: Passed

Agenda item: Approve the 2021-2022 L.E.A.S.E. Alliance Council and Executive Committee meeting calendar.

Summary of discussion: The calendar in the packet indicates meetings generally on the first Tuesday of the month, along with the date approved for the Alliance Council meeting. The August-September meetings have already been approved and are presented for your information. Ms. Chapman explained that the January meeting was bumped back one week because of districts being on winter break during the first week in January. Also, the May meeting is changed from the first Tuesday of the month to the first Monday (May 2, 2022) because of the conflict with the IASA Springfield visit.

Motion made by: Dr. Moore

Motion: to accept the 2021-2022 meeting schedule with changes including January 11, 2022, as the date for the January meeting, along with May 2, 2022, as The date for the May meeting.

Motion seconded by: Mrs. Eager

Roll Call: "Yeas" – Moore, Eager, Carlson, Cushing, Pillion and School

"Nays" – none.

Action: Passed

Motion to Adjourn to Close Meeting

Date: June 1, 2021

Time: 9:30 a.m.

Location: L.E.A.S.E. Office Board Room

Motion made by: Mr. Pillion

Motion: To adjourn to closed meeting to discuss the Collective Bargaining matters between the Alliance and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Alliance or legal counsel for the Alliance, including hearing

testimony on a complaint lodged against an employee or against legal counsel for the Alliance to determine its validity and

The possible review of unreleased closed session minutes.

Motion seconded by: Dr. Cushing

Roll Call: "Yeas" – Pillion, Cushing, Carlson, Eager, Moore and School
"Nays" – none.

Action: Passed

Time of adjournment of closed meeting and return to open meeting: 9:35 a.m.

Motion to Return to Open Meeting

Motion made by: Dr. School

Motion: To return to Open Meeting

Motion seconded by: Mr. Pillion

Roll Call: "Yeas" – School, Pillion, Carlson, Cushing, Eager and Moore
"Nays" – none.

Action: Passed

Agenda item: Anticipated Action Items after Closed Session

Agenda item: Approve a resolution regarding written closed session minutes for public release.

Summary of discussion: As discussed in Closed Session

Motion made by Dr. School

Motion: To adopt the following resolution:

WHEREAS: every six months the L.E.A.S.E. Executive Committee, as required by law, reviews all non-released, written closed session minutes for consideration of public release and . . .

WHEREAS: minutes of meetings closed to the public shall be made available to the public after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential and . . .

WHEREAS: several written closed session minutes are deemed to be acceptable for public release, therefore be it formally . . .

RESOLVED: to release for public review the closed session minutes December 1, 2020, January 5, 2021, March 2, 2021, and April 13, 2021, and not release the closed session minutes from *February 10, 2011; September 3, 2013; December 3, 2013 and March 1, 2016, February 7, 2017, April 4, 2017 and May 2, 2017, July 11, 2017, August 7, 2017, September 5, 2017 and February 6, 2018, May 1, 2018, June 5, 2018 and October 1, 2019 and November 5, 2019, and October 6, 2020*, due to the need to protect the privacy of individuals and the public interest with regard to the unresolved issues discussed.

Motion seconded by: Mr. Pillion

Roll Call: "Yeas" – School, Pillion, Carlson, Cushing, Eager and Moore
"Nays" – none.

Action: Passed

Agenda Item: Approve resolutions related to the employment of staff

Summary of discussion: As discussed in Closed Session

Motion made by: Dr. Moore

Motion: to adopt the following resolutions:

WHEREAS a vacancy exists for a part-time Vision Itinerant Teacher for the 2021-2022 school year and. . . .

WHEREAS a suitable and fully qualified applicant has now been found for this position, therefore be it. . .

RESOLVED to employ Kelly Wakefield (27.39/hr) as a new part-time Vision Itinerant Teacher for the 2021-2022 school year.

Motion seconded by: Mr. Pillion

Roll Call: “Yeas” – Moore, Pillion, Carlson, Cushing, Eager and School
“Nays” – none.

Action Passed

Information items

Review of spring 2021 Professional Development Activities sponsored by L.E.A.S.E.

Ms. Chapman reported that there were a couple of spring workshops held (Transition and CPI training). These workshops were held virtually due to the pandemic. Ms Chapman said the attendance was good. There will be no autism training this year.

Required annual summary report on compliance issues in the Cooperative.

Ms. Chapman informed the board that there were some problems on lapses of evaluations and reviews due to COVID. There were some 70/30 compliance issues, but all these should be resolved for 2021-2022.

L.E.A.S.E. Alliance Council Meeting planning and discussion of the Alliance Council and Executive Committee vacancies to be filled at the meeting.

Ms. Chapman informed the Executive Committee that they will need to recommend two superintendents to the Alliance to fill vacancies for next year. Vacancies include one large district superintendent for a one year term (to replace Mr. Carlson) and one large district superintendent for a four year term (to replace Kristen). The list of available superintendents was included in the board packets. Ms. Chapman reviewed the candidates and it was decided to ask Dr. Parker (Streator Elementary) and Mr. Craven (Peru Elementary).

Ms. Chapman also told the board that a decision has to be made on finding a guest speaker for the Alliance meeting.

Update on recent V.O.I.C.E. / legislative, legal, Medicaid, I.S.B.E. and L.E.A.S.E. initiatives

- Ms. Chapman reminded the board of IDEA grant and CEIS procedures.
- Ms. Chapman recognized Mr. Carlson and Dr. School for their years of dedication while serving on the Executive Committee.

Non-Agenda Items from the Executive Committee/Director

There were none.

Approval of Motion to Adjourn

Motion to adjourn made by Dr. School

Motion seconded by Mrs. Eager

A voice vote indicated all ayes.

Action: Passed

Time of adjournment: 9:45 a.m.

Post Meeting Action

Date minutes approved: August 10, 2021

Date minutes were available for public inspection: August 10, 2021

Date minutes were posted on Alliance website: August 10, 2021